

FREEMAN

6555 West Sunset Road
Las Vegas, NV 89118

(702) 579-1700 • Fax: (469) 621-5604



**ORDER FORM
DEADLINE DATE
APRIL 11, 2019**

INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **National Hardware Show® / May 7-9, 2019**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

OFF-TARGET MOVE-IN REQUEST

DEADLINE: THURSDAY, APRIL 11, 2019

- Exhibitors requesting a revised targeted move-in date and time must complete and return this form to Freeman by THURSDAY, APRIL 11, 2019.
- All Off-Target Move-In requests must be authorized by Freeman.
- Freeman will make every attempt to schedule you on the day that you have requested; however, due to the number of requests, we reserve the right to refuse your request.
- You will be notified by fax or email of your revised move-in date and time.

Exhibiting Company		Booth Number
Primary Contact	Telephone	Fax
Email		
Estimated Weight of Materials	Estimated Time Required to Set Display	
Day Requested for Off-Target Move-In		
<input type="checkbox"/> Thursday, May 2, 2019	<input type="checkbox"/> Saturday, May 4, 2019 *	<input type="checkbox"/> Monday, May 6, 2019
<input type="checkbox"/> Friday, May 3, 2019	<input type="checkbox"/> Sunday, May 5, 2019 *	

* Overtime charges will apply.

For Office Use Only

Approved Denied

Signed: _____

New Target: _____

Reason Denied: _____

Fax or Mail Completed Form by APRIL 11, 2019

Freeman
Attn: Jimmy Welch
6555 West Sunset Road
Las Vegas, NV 89118
Fax: 702-579-6187
jimmy.welch@freeman.com

FREEMAN off-target move-in request